

BYLAWS
THE GREATER DAYTON CHAPTER
SOCIETY FOR INFORMATION DISPLAY
27 JANUARY 1987

ARTICLE 1: NAME, PURPOSE, AND SCOPE

Section 1 The name of this organization is "The Greater Dayton Ohio Chapter of the Society for Information Display", hereinafter called the Chapter.

Section 2 The purpose of this Chapter shall be:

- A. To support the activities and purposes of the parent organization, the Society for Information Display, hereinafter called SID.
- B. To encourage and contribute to scientific and educational advancement in the field of information display, and to promote its use.
- C. To provide forums for the exchange and dissemination of ideas and knowledge relating to the field of information display.

Section 3 All Chapter activities shall be conducted without monetary compensation to Chapter officers or members. In the event of voluntary dissolution of the Chapter, its assets, after payment of all its debts, shall revert to the parent organization.

Section 4 The Chapter is a part of the Society for Information Display, the bylaws of which govern the Chapter, in addition to the Chapter bylaws.

Section 5 Chapter functions and activities are geographically limited to the Greater Dayton area which shall include the state of Ohio and southern Indiana.

ARTICLE 2: MEMBERSHIP

Section 1 Grades and Qualifications

Any member, in any grade, of the parent body, SID, is eligible for membership in the Chapter.

A member of the Chapter, except for Sustaining Members, shall hold the same grade in the Chapter as he does in the parent body, SID.

Section 2 Privileges

A. All individual members (except Student Members) shall have equal privileges including but not limited to the right to:

- (1) Vote for officers, amendments and additions to the bylaws and on such other Chapter business as require polling of the members.
- (2) Hold offices and membership in Standing Committees.
- (3) Receive all notices of general Chapter functions.
- (4) Attend all meetings of the Chapter.
- (5) Use Chapter facilities for the purpose of the Chapter.
- (6) Student members may not hold office or serve on the nominating committee.

B. Non-members

Non-members are specifically excluded from holding office, voting on Chapter matters, or be a member of Standing Committees.

Non-members may attend business meetings only by express invitation of the Executive Committee or by a vote of the members at a legal business meeting, and then only when their presence and participation is pertinent to the business of the Chapter.

Non-members may be invited to all Chapter meetings of a technical or social nature, as guests of a Chapter member or by general notice of a Chapter function except that such non-members as do attend may be required to pay such registration, admission, dining, or other fees as deemed fair by the Executive Committee to help defray the expense of the meeting.

Section 3 Termination

Membership in the Chapter may be terminated only for one or more of the following reasons:

- A. Voluntary withdrawal by the member by means of written notice to the Chapter.
- B. Non-payment of dues: Loss of status as a member in good standing shall be automatically invoked 60 days after the required date for payment of dues.
- C. For cause - such as misuse of Chapter facilities, or name, etc., which brings disrepute to the Chapter or parent body, SID.

Upon approval of two-thirds of the membership, in writing, the Chapter may recommend to the Membership Committee of the parent body, SID, that it take appropriate action to effect termination of a membership.

ARTICLE 3: OFFICERS AND EXECUTIVE COMMITTEEMEN

Section 1 The elected officers of the Chapter shall be a Chairman, Vice Chairman, Secretary, Assistant Secretary, Treasurer, and Assistant Treasurer, who constitute the Executive Committee. Any four members of the Executive Committee constitute a quorum.

Section 2 The term of office for each officer shall be one year. At the conclusion of the term, the Vice Chairman will be nominated for Chairman, the Assistant Secretary will be nominated Secretary and the Assistant Treasurer will be nominated Treasurer for the next term.

Section 3 Any Chapter member in good standing at the time of nomination who also holds the SID grade of Associate Member, Member, or Fellow is eligible for each office.

Section 4 The duties and authorities for each office are as follows:

- A. Chairman - The Chairman shall be the principal executive officer of the Chapter and shall in general supervise and control all of the business and affairs of the Chapter. He shall, when present, preside at all general business meetings of the Chapter. He may sign in the place of the Secretary or any other proper officer of the Chapter thereunto authorized by the Executive Committee any deeds, mortgages, bonds, contracts, or other instruments which the Executive Committee has authorized, except in cases where the signing and execution thereof shall be expressly delegated by the Executive Committee or by these bylaws to some other officer or agent of the Chapter, or shall be required by law to be otherwise signed or executed. The Chairman shall also appoint committee chairmen of ad hoc committees.
- B. Vice Chairman - In the absence of the Chairman or his inability or refusal to act, the Vice Chairman shall perform the duties of the Chairman and, when so acting, shall have all the powers of and be subject to all the restrictions on the Chairman. The Vice Chairman shall perform such other duties as from time to time may be assigned to him by the Chairman or by the Executive Committee.
- C. Secretary - The Secretary shall: (a) keep a book of minutes of all meetings of the Executive Committee and of its members, with the time and place of holding, whether regular or special, and if special, how authorized, the notice thereof given, the names of those present at Executive Committee meetings, the number of members present or represented at members' meetings, and the proceedings thereof; (b) see that all notices are given in accordance with the provisions of these bylaws; (c) be custodian of the Chapter's records including the completed records of the Treasurer; (d) maintain membership records with a register of the post-office address of each member, which shall be furnished to the

Secretary by the members; (e) perform such other correspondence within and external to the Chapter as may be required by Chapter business; (f) file a copy of all correspondence carried out in the name of the Chapter; (g) submit copies of the minutes to the Secretary of the Society; and (h) perform such other duties as may be assigned to him from time to time by the Chairman or by the Executive Committee.

D. Assistant Secretary - The Assistant Secretary shall assist the Secretary and perform such other duties as from time to time may be assigned to him by the Chairman or by the Executive Committee.

E. Treasurer - The Treasurer shall: (a) keep and maintain adequate and correct accounts of the Chapter's properties and business transactions, in a manner established by the Executive Committee. The books of account shall at all reasonable times be open to inspection by the Executive Committee; (b) have charge and custody of and be responsible for all funds and securities of the Chapter, and deposit all such monies in the name of the Chapter in such depositories as shall be selected in accordance with Article 6 of these bylaws; and (c) perform such other duties as from time to time may be assigned to him by the Chairman or by the Executive Committee.

F. Assistant Treasurer - The Assistant Treasurer shall assist the Treasurer and perform such duties as from time to time may be assigned to him by the Chairman or by the Executive Committee.

Section 5 Vacancies on the Executive Committee other than that of Chairman shall be filled by temporary appointment by the Executive Committee. Elections to fill such unexpired terms may be held or not at the discretion of, and in a manner determined by, the Executive Committee. The Vice Chairman shall succeed to the office of Chairman in the event of the Chairman's (1) resignation, (2) extended absence, or (3) inability or refusal to act; as determined by vote of four of the other seven Executive Committee members, who must then notify the Chapter membership in writing of the circumstances and resulting actions.

ARTICLE 4: NOMINATIONS AND ELECTIONS

Section 1 Candidates for each elected office shall be selected by the Nominating Committee at least 60 days before the annual election meeting. The Secretary shall mail ballots to all qualified members in good standing at least 45 days before this meeting. Suitable steps shall be taken to assure the anonymity of the completed ballot, which must be received by the Secretary no later than 7 days before the annual election meeting. Legible write-in votes of members in good standing shall be considered valid.

Section 2 Ballots shall be returned by mail and counted by the Nominating Committee in time for reporting at the annual election meeting. A plurality of the legal votes cast for each office shall be sufficient to elect for that office. Any tie shall be broken by balloting during the annual election meeting.

Section 3 Elected officers shall be announced at the annual election meeting, shall take office at the conclusion of that meeting, and shall serve until their successors are qualified.

ARTICLE 5: COMMITTEES

Section 1 The following committees shall be appointed annually immediately after the installation of Chapter Officers:

- A. Nominating Committee
- B. Membership Committee
- C. Program Committee

Section 2 Nominating Committee

- A. The Chairman of the Nominating Committee and two additional committee members shall be appointed by the Executive Committee immediately after the annual meeting for installation of Chapter Officers.
- B. The Nominating Committee shall have the responsibility for selection of at least one candidate for each office submitted to the membership for election.

Section 3 The Membership Committee shall conduct membership drives, act on membership applications, and maintain and recommend consistent standards of membership.

Section 4 The Program Committee shall:

- A. Recommend the programs and activities to be conducted.
- B. Recommend the specific time and place of the annual meeting for the election of officers and the meeting for installation of officers as determined by the Executive Committee.
- C. Establish and submit for approval by the Executive Committee a program budget.
- D. Arrange for facilities, agenda, publicity, and all other necessary matters pertinent to the businesslike and professional management of meetings.

ARTICLE 6: FINANCES

Section 1 All funds of the Chapter, other than petty cash, shall be kept in recognized banking and savings and loan institutions. Expenditures of funds in excess of \$10 for any single transaction shall have the written approval of the Chairman and the Treasurer. If either of these officers are unavailable, the Secretary may approve expenditures in their stead. Below that amount either the Treasurer's or the Chairman's signature shall be required. All expenditures shall fall within the budgets approved by the Executive Committee.

Section 2 The books of account shall be reviewed by an audit committee appointed by the executive committee upon change of the Treasurer or the end of his/her term.

Section 3 The fiscal year of the Chapter shall run from July 1 to June 30 of the following year.

ARTICLE 7: MEETINGS

Section 1 There shall be two general business meetings conducted each fiscal year. Each meeting shall be held at times and places recommended by the Program Committee subject to the approval of the Executive Committee and shall ordinarily occur in June for the purpose of electing and installing officers and in September for the purpose of initiating the program for the coming year. The membership shall be informed of the time and place of each of these meetings at least 15 days in advance.

Section 2 Ten (10) voting members shall constitute a quorum for the conduct of business. A majority of the quorum shall be sufficient to approve any motion.

Section 3 Meetings of a technical or informative nature shall be held as often as the Program Committee deems appropriate.

Section 4 In all matters not covered by the bylaws, the Chapter shall be governed by decisions of the Executive Committee.

ARTICLE 8: AMENDMENTS

Section 1 Any group of five or more members may, by signed petition, submitted at any time, propose an amendment of these bylaws.

Section 2 The Executive Committee shall review the petition and make recommendations to the membership within 60 days of receipt of the petition. This may be done either by mail or at a general business meeting. At this time ballots shall be supplied to all voting members in good standing. Ballots are to be returned to the Executive Committee within 30 days of ballot distribution.

The amendment shall be ratified if affirmative votes are received within 30 days representing at least two-thirds of the ballots cast and more than half of all voting members in good standing. It shall be possible to present, vote, and ratify an amendment at a general business meeting if the above conditions are satisfied. When an amendment is ratified, all members shall be notified within 30 days.

Section 3 Any amendment submitted to SID for approval within 30 days after ratification by the Chapter membership becomes effective upon written receipt of such an approval.